

Chief, Payroll Branch, Fiscal Division

25 March 1957

Chief, Administrative Staff, ORR

Mailing of Salary Check -- [redacted]

25X1

1. It is requested that the salary checks of [redacted] be mailed to the Mount Vernon Bank and Trust Company, Williston Branch, 6425 Arlington Boulevard, Falls Church, Virginia until further notice. The original of the Power of Attorney forwarded herewith has been sent to [redacted] bank.

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2. For the remainder of this fiscal year, it is anticipated that [redacted] will be required to proceed on approximately ten TDY trips. The dates of travel for some of the trips are tentatively scheduled and pay days will fall within the dates during which [redacted] will be away from Washington, D.C. In addition to the trips for which tentative dates of travel have been established, it is known that [redacted] will be called upon to travel on other occasions for which the dates of travel have not yet been established. However, in order to assure [redacted] receiving his salary checks when they are due, and to preclude the possibility of his salary checks being sent to this Office when he is away on official business, it is deemed desirable to have [redacted] salary checks mailed to his bank each pay day even though there may be pay days when he would be on duty at Headquarters.

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Enclosure

## Distribution:

Orig. & 1 - Addressee  
1 - Ch/G  
✓ 1 - D/GP  
1 - St/A/RR  
2 - AD/RR

St/A/RR/ [redacted] (25 Mar 57)

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